



Fried's Cat Shelter

Post Office Box 241
509 Highway 212
Michigan City, IN 46361-0241
(219) 874-6932
FAX (219) 874-7566

Thank you for being so interested in serving as a member of the Board of Directors of Fried's Cat Shelter, Inc. As a board member, you'll be part of a group of decision-makers and can influence the current and future shape of Fried's Cat Shelter, Inc. Completing this form will help you understand the skills and time/resource commitments of this position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the completed application to Fried's Cat Shelter, Attn: Candice Antisdel, PO Box 241/509 Indiana Highway 212, Michigan City, Indiana, 46361-0241 or by email to ctaylor@friedscatshelter.org.

This application will be kept confidential and on file at the Fried's Cat Shelter, Inc Administrative office. Applications are used by the Board to identify and evaluate potential board candidates. All new directors are elected by a majority vote of current board members.

BOARD MEMBER RESPONSIBILITIES

- Serving as a trusted advisor to the ED as they develop and implement Fried's Cat Shelter's strategic plan
- Reviewing agenda and supporting materials prior to board and committee meetings
- Approving Fried's Cat Shelter's annual budget, audit reports, and material business decisions; being informed of, and meeting all fiduciary responsibilities
- Contributing to an annual performance evaluation of the ED
- Assisting the ED and board chair in identifying and recruiting other Board Members
- Partnering with the ED and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Ensure Fried's Cat Shelter's commitment to a diverse board and staff that reflects the community Fried's Cat Shelter serves
- Direct, and inspire the organization through carefully deliberating and establishing policies, and developing and implementing a strategic plan
- Account to the general public for competent, conscientious, and effective accomplishment of its obligations as a body. It will allow no officer, individual, or committee of the Board to usurp this role or deter this discipline

CANDIDATE INFORMATION

Name: _____

Address: _____ Birthday: _____

Telephone: _____ Email: _____

Company & Position/Title (if employed) _____

Number of Years with Present Company: _____

Number of Years Lived or Worked in La Porte County: _____

Please list any board service, volunteer work, special training, skills, professional membership, community activities, hobbies, special interests that may be useful to your board placement:

Briefly describe why you are interested in serving on the Fried's Cat Shelter's Board:

Which of your skills would you like to utilize on the Board? Check those that apply:

- | | |
|---|---|
| <input type="checkbox"/> Board development | <input type="checkbox"/> Financial management |
| <input type="checkbox"/> Strategic planning | <input type="checkbox"/> Community networking |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Human Resources |

If you join the Board, you agree that you can provide at least 2 hours every quarter in attendance to Board and Committee meetings and that you do not have any conflict of interest in participating on the Board.

Signature: _____ Date: _____

BOARD CANDIDATE QUESTIONNAIRE

If selected, how do you feel you could contribute to the success of Fried’s Cat Shelter, Inc?

Are you willing to give time, energy, and resources (within your means) to support the the mission of Fried’s Cat Shelter, Inc.?

Members stay connected to Fried’s Cat Shelter, Inc. through meeting attendance, committee work, events, e-mail, and other Fried’s Cat Shelter, Inc. communications. Do you have the time and resources to be an active Member of the Fried’s Cat Shelter, Inc.’s Board?

What are your expectations from the management of Fried’s Cat Shelter, Inc.?

Anything else you would like us to know?
